

## 12.025 AUTHORIZED WEAPONS

### ***Reference:***

Ohio Revised Code 2901.01K - Law Enforcement Officer  
Ohio Revised Code 2923.12B - Carrying Concealed  
Weapon  
Ohio Revised Code 2923.15 - Using Weapons While  
Intoxicated  
Procedure 12.020 - Uniforms, Related Equipment, and  
Personal Grooming  
Standards Manual - 1.3.9, 1.3.10, 1.3.11, 41.3.5

### ***Information:***

Police Supply Unit maintains a perpetual record for all Department owned and approved weapons.

### ***Policy:***

The Police Department will assign firearms only to sworn employees. With the prior written approval of the City Manager, the Department may assign a firearm to a qualified nonsworn employee.

The Police Department will only dispose of a weapon according to law and purchasing regulations.

While on duty, an officer will carry, or have under his control, only the official Department issued weapons and ammunition or a personally owned firearm and ammunition authorized by the Police Chief. Personnel will carry the firearm as directed in Procedure 12.020, Uniforms, Related Equipment, and Personal Grooming.

Each officer must qualify annually with his Department issued firearm and personally owned firearm. With the approval of the Police Chief, the Rangemaster will determine the qualification standards. If an officer fails to qualify during annual qualification he will be relieved of his police powers prior to leaving the target range that day. Affected personnel will leave their badge, wreath, identification card, and issued firearm and ammunition at the Firearms Training Unit (FTU).

On-duty officers responding to court and off-duty officers responding to court on cases in which they will be compensated by the Department will carry an authorized firearm.

**Procedure:****A. Authorized weapons and ammunition:**

1. Smith & Wesson semi-automatic pistol, models 3953, 5946, and 6946
  - a. Winchester 9mm Luger, 147 grain subsonic ammunition
2. Any official firearm designated by the Police Chief
3. Remington 870 shotgun
  - a. Winchester 00 buck, 12 gauge, 2 $\frac{3}{4}$ " ammunition
  - b. Winchester 12 gauge slugs, 2  $\frac{3}{4}$ " ammunition
4. Chemical Irritant
  - a. Freeze CS
  - b. Punch II Streamer M-3 OC
5. Monadanock PR-24 (collapsible and non-collapsible)
6. Remington 870 shotgun with Deftech drag-stabilized DS23 beanbag rounds
7. Tasertron Model TF-76 electronic taser with Tasertron 6mm rounds
8. Deftech 40MM foam round launcher with Deftech 40MM foam rounds
9. Deftech Pepperball Launcher with Deftech .5 OC Pepperball rounds
10. Authorized SWAT Tactical weapons and ammunition are listed in the SWAT S.O.P.

**B. Issuance of firearms**

1. Generally, the model 5946 semi-automatic pistol will be issued to all officers.

2. The model 6946 semi-automatic pistol may be issued to and carried by:
  - a. Captains and above
  - b. Officers assigned to staff positions
  - c. Personnel assigned to a plainclothes or investigative assignment
  - d. Personnel designated by the Police Chief
3. The model 3953 semi-automatic pistol may be issued to and carried by:
  - a. Captains and above
  - b. Personnel designated by the Police Chief

C. Plainclothes officers

1. Plainclothes officers will carry the firearm so it is secure and consistent with their assignment and dress.
2. Upon change of duty assignment from plainclothes to uniform, the officer must contact the Firearms Training Unit within five (5) days to schedule training for transition back to the model 5946.

D. Annual Qualification

1. If an officer fails to qualify, the FTU will do the following:
  - a. Relieve the officer of his police powers and equipment.
    - 1) The officer must report to Criminalistics Squad during his next scheduled working day to obtain a temporary ID card.
  - b. Notify the officer's unit of assignment of his duty status and the date for further training and testing.
    - 1) Officers who are required to work prior to the training and testing date must be assigned duties consistent with their duty status.

- c. Notify Personnel Section of the officer's duty status.
  - d. Store the officer's equipment in the FTU armory pending successful qualification.
  - e. Schedule the officer for additional training and testing.
    - 1) Officers will be scheduled for additional training and testing the following Monday.
  - f. Restore the officer's police powers and return his equipment upon successful qualification.
    - 1) Collect and destroy the temporary identification card.
  - g. Notify the officer's unit of assignment and Personnel Section upon successful qualification.
2. Officers relieved of their police powers must notify the affected detail coordinator if they are scheduled for any outside employment prior to additional training and testing.
- E. Carrying a Firearm Off-Duty:
- 1. Carrying a firearm off-duty is optional.
  - 2. Ohio Revised Code §2923.15 prohibits carrying firearms while under the influence of alcohol or any drug of abuse.
    - a. Law enforcement officers are not exempt from the prohibition.
  - 3. Off-duty personnel may carry the official Department issued firearm, or an authorized personally owned firearm.
    - a. An authorized personally owned firearm must meet the conditions described in section F. of this procedure.
  - 4. Off-duty officers, not in uniform, who choose to carry a firearm, will conceal the firearm on their person.

F. Conditions for Carrying a Personally Owned Firearm:

1. The Rangemaster must approve all personally owned firearms.
2. The Police Department must approve, in writing, ammunition used in authorized personal firearms.
3. Authorization must be renewed upon assignment change.
4. Officers in special duty assignments may request permission to carry a personally owned firearm on duty, other than the models specified below. If permission is granted, these officers may also carry the same firearm off duty.
5. The Police Chief will give final written approval to carry a personally owned firearm. Unless otherwise specified, only the following firearms will be approved:
  - a. 9mm semi-automatic Smith & Wesson traditional double action pistols: Models 439, 459, 469, 539, 559, 639, 659, 669, 3904, 3906, 3913, 3914, 5903, 5904, 5906, 6904, 6906, 908, 909, 910, 915, and CS9.
  - b. 9mm semi-automatic Smith & Wesson double action only pistols: Models 3953, 3953TSW, 3954, 5943, 5944, 5946, 6944, 6946, and CS9.

G. Approval Process for Carrying a Personally Owned Firearm in an On or Off-Duty Only Status:

1. Each officer responding to the Firearms Training Unit for qualification will present the following unloaded firearm(s) to the Rangemaster:
  - a. Official Department issued firearm
  - b. The personally owned firearm he requests authorization to carry on or off-duty

2. The Rangemaster will inspect all firearms for safety and compliance with section F.5. of this procedure.
3. The Rangemaster will complete a Personal Firearm Approval Request (Form PSA-17) for each firearm an officer requests authorization to carry.
  - a. The Form PSA-17 will include a description of the firearm, the officer's qualification results, the date and signature of the Rangemaster.
  - b. The Rangemaster will forward the completed Form PSA-17 to the Training Section Commander for processing.
4. The Form PSA-17 will be used as the Police Department's written authorization for the on and off-duty use of a personally owned firearm and approved ammunition.
5. When an officer qualifies and approval is granted:
  - a. Training Section will forward the Form PSA-17 to the officer's district/section/unit commander for approval, retaining a control copy.
  - b. The district/section/unit commander will forward the Form PSA-17 to the respective bureau commander for review and approval.
  - c. Upon review and approval, the bureau commander will submit the Form PSA-17 to the Police Chief.
  - d. If approval is granted, the Police Chief will sign and date the Form PSA-17 and forward it to Training Section.
  - e. Training Section will retain the original Form PSA-17 and send one copy to the requesting officer.
6. When approval is not granted:
  - a. Training Section will retain Form PSA-17 and send a duplicate copy of the form to the officer's district/section/unit commander.

- b. The district/section/unit commander will ensure the officer is notified of the disapproval and arrange for additional training as required.

#### H. Removal of Unsafe Weapons

1. Notify a supervisor whenever an authorized, issued weapon is found to be unsafe or in need of repair.
2. Issue a replacement weapon until the original is returned or permanently removed from service.
3. Repairs/replacements are provided by the following units or sections:
  - a. Firearms Training Unit: Semi-automatic pistol, shotgun, beanbag shotgun, 40 mm foam launcher, and all SWAT weapons
  - b. Tactical Planning Section: Pepperball launcher
  - c. Supply Unit: Chemical irritant, PR-24, and taser
  - d. After normal working hours: CIS has semi-automatic pistols and chemical irritant